

Acceptable Documents for Form I-9

Table 3– Form I-9

LIST OF ACCEPTABLE DOCUMENTS USED FOR INS FORM I-9 TO DETERMINE IDENTITY AND EMPLOYMENT ELIGIBILITY (ALL DOCUMENTS MUST BE UNEXPIRED)		
One item from List A Documents that Establish Both Identity and Employment Authorization	One item from List B Documents that Establish Identity	AND One item from List C Documents that Establish Employment Authorization
<ol style="list-style-type: none"> 1. U.S. Passport or U.S. Passport Card 2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551) 3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notification on a machine-readable immigrant vis 4. Employment Authorization Document that contains a photograph (Form I-766) 5. For a nonimmigrant alien authorized to work for a specific employer because of his or her status: <ol style="list-style-type: none"> a. Foreign passport; and b. Form I-94 or Form I-94A that has the following: <ol style="list-style-type: none"> i. The same name as the passport; and ii. An endorsement of the alien’s nonimmigrant status as long as that period of endorsement has not yet expired, and the proposed employment is not in conflict with any restrictions or limitations identified on the form. 	<ol style="list-style-type: none"> 1. Driver's license or identification card issued by a state or outlying territory of the U.S., provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address. 2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address 3. School ID card with a photograph 4. Voter registration card 5. U.S. military card or draft record 6. Military dependent’s ID card 7. <u>U.S. Coast Guard Merchant Mariner Document (MMD) card</u> 8. Native American tribal document 	<ol style="list-style-type: none"> 1. U.S. Social Security account number card that is unrestricted. A card that includes any of the following restrictive wording is not an acceptable List C document: <ul style="list-style-type: none"> [1] NOT VALID FOR EMPLOYMENT [2] VALID FOR WORK ONLY WITH INS AUTHORIZATION [3] VALID FOR WORK ONLY WITH DHS AUTHORIZATION 2. Consular Report of Birth Abroad (Form FS-240) 3. Certification of Birth Abroad issued by the U.S. Department of State (Form FS-545) 4. Certification of Report of Birth issued by the U.S. Department of State (Form DS-1350) 5. Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying territory of the United States bearing an official seal 6. Native American tribal document 7. U.S. Citizen ID Card (Form I-197) 8. Identification Card for Use of Resident Citizen in the United States (Form I-179) 9. Employment authorization document issued by the

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<p>6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI</p>	<p>9. Driver's license issued by a Canadian government authority</p> <p>Acceptable List B Documents for individuals under the age of 18 who are unable to present a document listed above:</p> <p>10. School record or report card</p> <p>11. Clinic, doctor or hospital record</p> <p>12. Day care or nursery school record</p> <p>13. For minors under the age of 18 and certain individuals with disabilities who are unable to produce any of the listed identity documents, special notations may be used in place of a List B document.</p>	<p>Department of Homeland Security (DHS)</p>
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Note: Receipts used in lieu of original documents in the I-9 process is only acceptable when 1) a client (employee) has applied to replace a List A, B, or C document that was lost, stolen or damaged. The original document must be presented within 90 days of hire date. 2) an INS Form I-94 marked with an I-551 stamp and affixed with the bearer's photograph may be accepted as a receipt until the expiration date indicated. Where no expiration date is indicated, the receipt may be accepted for a period of one year from the date of issuance of Form I-94. 3) The departure portion of Form I-94/I-94A with a refuge admission stamp. The client must present an unexpired Employment Authorization Document (Form I-766) or combination of a List B document and an unexpired Social Security Card within 90 days of hire date. Receipts showing client has applied for an initial employment authorization, renewal of expiring or expired employment authorization **is not acceptable**. For details, **please see page 6 of the I-9 Instructions form which can be found at <https://www.uscis.gov/i-9>.**